


SHIPPER'S LETTER OF INSTRUCTIONS

1a. EXPORTER (Name and address including ZIP code)		SHIPPER: PLEASE BE SURE TO COMPLETE ALL YELLOW SHADED AREAS.			
		 <p style="text-align: center;">1070 Lyons Lane Marion IA 52302 319-373-0340 Office 319-373-0653 Fax</p>			
b. EXPORTER'S EIN (IRS) NO.		c. PARTIES TO TRANSACTION <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">Related</td> <td style="width: 50%; border: none;">Non-related</td> </tr> </table>		Related	Non-related
Related	Non-related				
4a. ULTIMATE CONSIGNEE					
b. INTERMEDIATE CONSIGNEE					
5. FORWARDING AGENT					
8. LOADING PIER (Vessel only)		9. MODE of TRANSPORT (Specify)			
10. EXPORTING CARRIER		11. PORT OF EXPORT			
12. PORT OF UNLOADING (Vessel and air only)		13. CONTAINERIZED (Vessel only) Yes No			
SHIPPER REQUESTS INSURANCE		No Yes \$			
14. SCHEDULE B DESCRIPTION OF COMMODITIES		SHIPPER'S REF. NO.			
15. MARKS, NOS., AND KINDS OF PACKAGES		DATE			
(Use columns 17-19)		VALUE (U.S. dollars, omit cents) (Selling price or cost if not sold) (20)			
D/F (16)	SCHEDULE B NUMBER (17)	CHECK DIGIT	QUANTITY - Schedule B Unit (s) (18)		
			SHIPPING WEIGHT (kg) (19)		
21. VALIDATED LICENSE NO./GENERAL LICENSE SYMBOL		22. ECCN (When required)			
23. Duly authorized officer or employee		DOCUMENTS ENCLOSED:			
The exporter authorizes the forwarder named above to act as forwarding agent for export control and customs purposes.		SHIPPER'S NOTE: IF YOU ARE UNCERTAIN OF THE SCHEDULE B COMMODITY NO. DO NOT TYPE IT IN - WE WILL COMPLETE WHEN PROCESSING THE 7525V.			
24. I certify that all statements made and all information contained herein are true and correct and that I have read and understand the instructions for preparation of this document, set forth in the CORRECT WAY TO FILL OUT THE SHIPPER'S EXPORT DECLARATION: I understand that civil and criminal penalties, including forfeiture and sale, may be imposed for making false or fraudulent statements herein, falling to provide the requested information or for violation of U.S. laws on exportation (13 U.S.C. Sec. 305; 22 U.S.C. Sec. 401; 18 U.S.C. Sec. 1001; 50 U.S.C. App. 2410).		WE HAVE FORWARDED TO YOU, THE SHIPMENT DESCRIBED BELOW VIA: YOUR TRUCK, OR OTHER CARRIER (LISTED BELOW) TRUCK LINE NAME _____ RECEIPT (PRO) NUMBER _____			
SIGNATURE		DECLARED VALUE FOR CARRIAGE \$			
CONFIDENTIAL - For use solely for official purposes authorized by the Secretary of Commerce (13 U.S.C. 301 (g)).		PLEASE SIGN THE FIRST EXPORT DECLARATION IN BOX 23 WITH PEN AND INK.			
TITLE		SPECIAL INSTRUCTIONS:			
Export shipments are subject to inspection by U.S. Customs Service and/or Office of Export Enforcement.		Value listed is reportable amount for SED			
DATE		Please notify _____ if there are any problems with this shipment. Phone: Fax: E-Mail:			
25. AUTHENTICATION (When required)					

NOTE: The shipper of his Authorized Agent hereby authorizes the above named Company, in his name and on behalf, to prepare any export documents, to sign and accept any documents relating to said shipment and forward this shipment in accordance with the conditions of carriage and the tariffs of the carriers employed. The shipper guarantees payment of all collect charges in the event the consignee refuses payment. Hereunder the sole responsibility of the Company is to use reasonable care in the selection of carriers, forwarders, agents and others to whom it may entrust the shipment.